



**Geological Survey Ireland**

**IWDDS Data Privacy Notice**  
**September 2020**



**Geological Survey**  
Suirbhéireacht Gheolaíochta  
Ireland | Éireann

## Introduction

The Geological Survey Ireland takes your privacy seriously and we are fully committed to keeping your information private.

**The processing and sharing of personal information comes with significant rights on your part and significant responsibilities on ours.**

This Data Privacy Notice is provided to fulfil our obligations under the General Data Protection Regulation (**GDPR**), effective from 25 May 2018, which requires greater accountability and transparency from organisations with regard to your personal information, and which gives you greater control over how we use it.

Our Data Privacy Notice explains how and when we collect personal data from and about you, why we do so and how we treat this information. It also explains your rights in relation to the collection of personal information and how you can exercise those rights.

We may change this Notice from time to time so please check this page occasionally to ensure that you're happy with any changes. By using our website, you're agreeing to be bound by this Notice.

Any questions regarding this Notice and our privacy practices should be sent by email to [Jetstream@gsi.ie](mailto:Jetstream@gsi.ie) or by writing to IWDDS Manager, Geological Survey Ireland, Beggars Bush, Haddington Road, Dublin 4, D04 K7X4. Alternatively, you can telephone 01 678 2764.

## Who are we?

We're the Geological Survey, Ireland's national earth science knowledge centre, working on behalf of the Irish public.

We are a division of the [Department of Communications, Climate Action and Environment](#).



We are committed to providing free, open and accurate data and maps on Ireland's subsurface to landowners, the public, industry, and all other stakeholders, within Ireland and internationally.

We're based in Beggars Bush, Haddington Road, Dublin 4, D04 K7X4. [Contact details](#) can be found on our website [www.gsi.ie](http://www.gsi.ie)

### **How do we collect information from you?**

We obtain information about you when you use our website, for example, when you contact us about data and services, if you contact us with a query or if you register to download our data. We only collect personal data that you provide voluntarily.

### **What type of information is collected from you?**

Personal information is any information that can be used to identify you. The personal information we collect might include your name, email address, telephone number, organisation, occupation, sector, locality, state, postcode and country.

### **How is your information used?**

We may use your information to:

- complete data requests;
- seek your views or comments on the services we provide;
- notify you of changes to our services;
- understand customer preferences to help us provide better products and services;
- help us to justify what we're doing to ensure we receive continued funding from government.



We review our retention periods for personal information on a regular basis. We will hold your personal information on our systems for as long as you wish to use our data download site. We will delete your personal data once you UNSUBSCRIBE.

### **Who has access to your information?**

We will not sell or rent your information to third parties.

We will not share your information with third parties for marketing purposes.

We may share your information with third parties who are authorised to act and provide services on our behalf – such as system or software maintenance contractors.

Any personal details submitted via this website or recorded when you contact us will only be used for the purpose for which they are provided. We will not use your personal details for any other purpose, and will not disclose them, without your consent.

### **Your rights**

We will not contact you for communications purposes unless you have given your prior consent.

### **How you can access and update your information**

The accuracy of your information is important to us. We're working on ways to make it easier for you to review and correct the information that we hold about you.

In the meantime, if you change email address, or any of the other information we hold is inaccurate or out of date, please email us at: [Jetstream@gsi.ie](mailto:Jetstream@gsi.ie) with UPDATE in the subject field and provide the details you wish to update.



If you wish to unsubscribe please email us at: [Jetstream@gsi.ie](mailto:Jetstream@gsi.ie) with UNSUBSCRIBE in the subject field. We will delete your personal data from our database. We will retain some elements of the data which allows us to track data downloaded from our system but your personal data will be anonymised.

You have the right to ask for a copy of the information Geological Survey Ireland hold about you. Email us at: [Jetstream@gsi.ie](mailto:Jetstream@gsi.ie)

The complete list of your rights under GDPR can be found in Appendix 1.

### **How do we protect your information?**

We use appropriate data collection, storage and processing practices and security measures to protect against unauthorised access to your personal information.

Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security on our systems.

### **Profiling**

Any information we collect is used for statistical and administrative purposes only.

### **Cookie Policy**

To make our website work properly, we place a small data file called a 'cookie' on your device.



### **What is a cookie?**

A cookie is a small text file that a website stores on your computer or mobile device when you visit the site. It enables the website to remember your actions and select the data you want to download (such as area of interest, data type etc). The cookie is active for a single visit to our site.

First-party cookies are cookies set by the website you're visiting. Only that website can read them. In addition, a website might potentially use external services, which also set their own cookies, known as third-party cookies. We only use a first-party cookie.

Persistent cookies are cookies that are saved on your computer and are not deleted automatically when you quit your browser, unlike a session cookie, which is deleted when you quit your browser. We only use a session cookie.

### **How do we use cookies?**

We only use a first-party cookie. The cookie is set and controlled by the Geological Survey Ireland, not by any external organisations.

You can delete or block the cookie, but if you do that, the site will not work.

### **Strictly necessary cookie**

This cookie is required to use our website. For this reason, it does not require your consent.

<b>Name</b>	<b>Purpose</b>	<b>Cookie type and duration</b>
JSESSIONID	It is used for session tracking. Since HTTP is a stateless protocol, there is no way for Web server to relate two separate requests coming from the same client. Session management is a process to track user using cookies. If a Web server is using a cookie for session management, it creates and sends JSESSIONID cookie to the client who sends it back to the server in subsequent HTTP requests.	First-party session cookie, deleted after you quit your browser.



### **How can you manage cookies?**

You can manage/delete cookies as you wish — for details, see [aboutcookies.org](https://aboutcookies.org)

### **Removing cookies from your device**

You can delete all cookies that are already on your device by clearing the browsing history of your browser. This will remove all cookies from all websites you have visited.

Be aware though that you may also lose some saved information (e.g. saved login details, site preferences).

### **Managing site-specific cookies**

For more detailed control over site-specific cookies, check the privacy and cookie settings in your preferred browser.

### **Blocking cookies**

You can set most modern browsers to prevent any cookies being placed on your device, but you may then have to manually adjust some preferences every time you visit a site/page. And some services and functionalities may not work properly at all (e.g. logging in to your profile).

### **Links to other websites**

Our website may contain links to other websites run by other organisations. This privacy Notice applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access those using links from our website.



In addition, if you linked to our website from a third party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third party site and recommend that you check the Notice of that third party site.

### **16 or under**

We are concerned to protect the privacy of children aged 16 or under. If you are aged 16 or under, you **must** get a parent/guardian's permission before you provide any personal information on our website.

### **Transferring your information outside of Europe**

As part of the services offered to you through this website, the information which you provide to us may be transferred to countries outside the European Union ("EU"). By way of example, this may happen if we make use of online cloud storage or other online services that may be based internationally and storing their data outside the EU. These countries may not have similar data protection laws to Ireland.

By submitting your personal data, you're agreeing to this transfer, storing or processing. If we transfer your information outside of the EU in this way, we will take steps to ensure that appropriate security measures are taken with the aim of ensuring that your privacy rights continue to be protected as outlined in this Notice.

If you use our services while you are outside the EU, your information may be transferred outside the EU in order to provide you with those services.

### **Review of this Notice**

We keep this Notice under regular review. This Notice was last updated in September 2020.



## **Appendix 1.**

### **Your rights under GDPR**

You have the following rights under GDPR.

#### **Right of access by the data subject**

You have the right to request access to your personal data. This can be done by contacting us using the details provided at the start of this Notice.

#### **Right to withdraw consent**

You have the right to withdraw your consent at any time.

#### **Right to rectification**

You have the right to have your personal data rectified where inaccuracies have been identified.

#### **Right to erasure (right to be forgotten)**

You have the right for your data to be erased.

#### **Right to restriction of processing**

You can get us to restrict the processing of your personal information in certain circumstances. We will implement and maintain appropriate procedures to assess whether a request to restrict the processing of your data can be implemented. Where the request for restriction of processing is carried out then we will write to you to confirm the restriction has been implemented and when the restriction is lifted.

#### **Right to data portability**

You have a right to receive the data in electronic format to give to another data controller.

#### **Right to object**

You have a right to object to the processing of your personal data in specific circumstances. Where such an objection is received, we will assess each case in its merits.



### **Right not to be subject to automated decision making**

You have the right not to be subject to a decision based solely on automated processing, where such decisions would have a legal or significant effect concerning you.

### **Right to complain**

We will implement and maintain a complaints process whereby you will be able to contact the Data Protection Officer. The Data Protection Officer will work with you to bring the complaint to a satisfactory conclusion for both parties.

### **Personal data breaches**

A 'personal data breach' is defined as meaning a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to personal data transmitted, stored or otherwise processed. (e.g. the most common breach incidents that can occur are correspondence issuing to an unauthorised third party). Any loss of personal data in paper or digital format is considered to be a personal data breach.

### **Right to sue**

You can make a claim against us (or our processors) for any damage you suffer if we infringe the GDPR.

